

# HIPAA COMPLIANCE STATEMENT

Be Software International Pty Ltd

The Health Insurance Portability and Accountability Act (HIPAA) and Health Information Technology for Economic and Clinical Health Act (HITECH) defines policies, procedures, and processes that are required for companies that store, process, or handle electronic protected health information (ePHI).

To ensure we are compliant with HIPAA and HITECH Act, ensure that we have the required safeguards in place to protect ePHI, and demonstrate to our clients our good faith effort toward HIPAA compliance Be Software International Pty Ltd:

- Have developed and implemented a HIPAA Compliance Program, policies and procedures following the HIPAA Privacy and HIPAA Security Rule
- Have a designated HIPAA Privacy and Security Compliance Officer
- Have provided every member of staff, including new hires, annual and refresher training, including training on both the secure storage and disposal of PHI.
- Have a formal established Employee Sanctions Policy should any HIPAA compliance violation occur.
- Ensure updated technological protocols such as: physical and logical access controls, integrity procedures, security patch, antivirus updates and firewalls, information systems activity monitoring and other audit mechanisms to record and examine access in information systems that use ePHI, use of proper encryption methods, automatic logoffs, password management procedures.
- Have conducted a formal HIPAA risk and security assessment to identify and document any area of risk associated with the storage, transmission, and processing of ePHI and have analyzed the use of our administrative, physical, and technical controls to eliminate or manage vulnerabilities that could be exploited by internal or external threats.

So having this in consideration Be Software International Pty Ltd is dedicated to:

Maintaining the confidentiality, integrity, and availability of PHI we receive, maintain or transmit protecting against any reasonably anticipated threats, hazards, and/or inappropriate uses or disclosure



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Leon Chay, General Manager

10/17/2024

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