

PIPEDA COMPLIANCE STATEMENT

Be Software International Pty Ltd

The Personal Information Protection and Electronic Documents Act (PIPEDA) is the Canadian federal privacy law that regulates how private-sector organizations handle personal information when engaging in “commercial activity,” which PIPEDA defines as “any particular transaction, act or conduct or any regular course of conduct that is of a commercial character, including the selling, bartering or leasing of donor, membership or other fundraising lists.” PIPEDA applies to any businesses that operate in Canada and handle personal information that crosses provincial or national borders.

To ensure we are compliant with the Personal Information Protection and Electronic Documents Act, Be Software International Pty Ltd is dedicated to maintain the 10 fair information principles as follows:

- The organization is responsible for personal information under its control. And have assigned the Chief Privacy Officer to be accountable for its compliance with these fair information principles.
- The organization identifies the purposes for which the personal information is being collected before or at the time of collection.
- The knowledge and consent of the individual are required for the collection, use, or disclosure of personal information, except where inappropriate.
- The collection of personal information is limited to that which is needed for the purposes identified by the organization. Information is collected by fair and lawful means.
- Unless the individual consents otherwise or it is required by law, personal information can only be used or disclosed for the purposes for which it was collected. Personal information is only kept as long as required to serve those purposes.
- The organization is committed to maintain Personal information as accurate, complete, and up-to-date as possible in order to properly satisfy the purposes for which it is to be used.
- Personal information is protected by appropriate security relative to the sensitivity of the information.
- The organization has detailed information about its policies and practices relating to the management of personal information publicly and readily available.
- Upon request, an individual will be informed of the existence, use, and disclosure of their personal information and be given access to that information. An individual is able to challenge the accuracy and completeness of the information and have it amended as appropriate.
- An individual is able to challenge an organization’s compliance with the above principles. Their challenge should be addressed to the person accountable for the organization’s compliance with PIPEDA, the Chief Privacy Officer.

Be Software International Pty Ltd is committed to and has implemented many safeguards to ensure its services, and products are compliant with the regulations and conditions set forth in the Personal Information Protection and Electronic Documents Act (PIPEDA). Be Software International Pty Ltd is committed to the continuous improvement of its policies and security controls based on third party risk, security and privacy assessments to ensure the services and products delivered incorporate state-of-the-art information technology privacy and security measures.

Leon Chay

Leon Chay, General Manager

10/17/2024

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